



Fee Schedule

Rates: \$175 per party per hour with 2 parties; \$145 per party per hour with 3 parties; \$120 per party per hour with 4 parties; and \$500.00 per hour with 5 or more parties, divided equally amongst the parties. A “party” is defined as one or more persons or entities who have a common interest and who are represented by a single attorney or firm (or lead counsel and local counsel, or insurance defense counsel and independent counsel).

Minimum Fee: The minimum fee for a mediation or arbitration scheduled for a half day in Lee County is two hours time, and the minimum fee for a mediation scheduled for a half day outside of Lee County is three hours time. The minimum fee for a mediation or arbitration scheduled for a whole day in Lee County is four hours time, and the minimum fee for a mediation or arbitration scheduled for a whole day outside of Lee County is five hours time. Time is billed in quarter hour increments.

Travel Time: There is **never** a charge for travel time for mediations or arbitrations conducted in Lee, Collier, Charlotte and Hendry counties. For mediations and arbitrations conducted outside those four counties, there will be a charge for travel time at \$175.00 per hour, divided equally by the number of parties. If airline travel or an overnight stay is necessary, airfare, lodging and food will be billed at their actual cost.

Payment: Credit is extended to counsel only, who are primarily responsible for payment. As a result, counsel are requested to have their clients bring a check to the mediation, or to obtain sufficient retainer funds from their clients in order to cover the mediation fees. Advance retainers may be required for arbitrations.

Cancellation Policy: If scheduled for a half day, a cancellation fee of two hours time will be charged at the applicable hourly rate if cancelled less than fourteen (14) full calendar days before the scheduled Mediation date. If scheduled for a whole day, a cancellation fee of four hours time will be charged at the applicable hourly rate if cancelled less than fourteen (14) full calendar days before the scheduled Mediation date. For example, to avoid a cancellation fee, a mediation scheduled on a Monday (regardless of the start time) must be cancelled by no later than 5:00 p.m. two Mondays before the date scheduled for the mediation; a mediation scheduled on a Tuesday (regardless of start time) must be cancelled by no later than 5:00 p.m. two Tuesdays before the date scheduled for the mediation, etc. Cancellation fees will be billed to the party or parties requesting the cancellation. Cancellation fees apply regardless of whether the mediation being cancelled is, or is to be, rescheduled. However, cancellation fees will NOT apply if we are able to schedule another mediation or arbitration in place of the cancelled mediation (i.e., on the date it has been cancelled). If a mediation is scheduled 14 or fewer days before the scheduled date and is then cancelled, the cancellation fee will apply if it is cancelled less than 7 full calendar days before the scheduled date. If a mediation is scheduled 7 or fewer days before the scheduled date and is then cancelled, no cancellation fee will be due. For mediations scheduled for more than one day, the foregoing cancellation fees shall apply if any one or more of the scheduled days is cancelled less than thirty (30) full calendar days before the scheduled date. The same cancellation fees apply in relation to scheduled arbitrations.